Michigan Department of Treasury 496 (02/06) 496 (2-06)

Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended

Issueu	under F.	A. 2 01 1906,	as am	iended and	F.A. /1 01 19	19, as amen	ieu						
Local	Governi	ment Type ty City		Twp	Village	e	Х	Other	Local Unit Weste	Name rn Wayne Narcotics	County Wayne		
	l Year Ei tembei	nd r 30, 2006		Opinion I D	Date ecember 2	22, 2006		Date Audit Rep	ort Submitte	ed to State January 4, 2007			
We a	ıffirm th	at:											
We a	re certi	fied public	acco	untants	licensed to	practice ir	n Mich	nigan.					
				-	rial, "no" res nents and re	•			in the fina	ancial statements, including t	he notes, or in	the	
	YES	NO	Cł	neck ea	ich applic	able box	k bel	ow. (See instr	uctions fo	r further detail.)			
1	All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.												
2	There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.												
3	X		Th	e local u	ınit is in con	npliance w	vith th	e Uniform Cha	art of Acco	ounts issued by the Departme	ent of Treasury	<i>'</i> .	
4	X		Th	e local u	ınit has ado	pted a bud	dget f	or all required	funds.				
5		X	Α	public h	earing on th	e budget	was h	neld in accorda	ance with S	State statute.			
6	X							inicipal Financ ne Local Audit		order issued under the Emer nce Division.	gency Municip	al Loan	
7	X	The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.											
8	X		Th	e local u	ınit only hol	ds deposit	ts/inve	estments that	comply wit	th statutory requirements.			
9	X		The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin).										
10	X		There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.										
11	X		Th	e local u	ınit is free o	f repeated	d com	ments from pro	evious yea	ars.			
12	X		Th	e audit c	pinion is Ul	NQUALIF	IED.						
13	X				init has com	•			34 as mo	odified by MCGAA Statemen	t #7 and other	generally	
14		X	Th	e board	or council a	pproves a	all inv	oices prior to p	ayment a	s required by charter or statu	ute.		
15	X		To	o our kno	owledge, ba	ink recond	iliatio	ns that were re	eviewed w	vere performed timely.			
inclu	ded in t	his or any o	other	audit re		they obta				the boundaries of the audite e enclose the name(s), addre		nol	
I, the	unders	signed, cert	ify th	at this s	tatement is	complete	and a	accurate in all	respects.	T			
We h	ave en	closed the	foll	owing:					Enclosed	Not Required (enter a brie	f justification)		
Finar	ncial Sta	atements							Х				
The letter of comments and recommendations.													
Other (Describe)													
Certifie		Account (Firm I IcGuire &			CPAs					Tele[phone Number 734-854-5	044		
Street	Address			ecor Ro						City Lambertville	State	Zip 4814	_ 1
Author	-	Signature							Printed Nam		License Number	4014	+
Goravon mª Duice					Dona	von McGuire	110	01008386					



McGuire & McDole

Certified Public Accountants

L. Donavon McGuire, CPA Mark McDole, CPA 6588 Secor Road Lambertville, MI 48144 Tel 734-854-5044 Fax 734-854-2540

December 22, 2006

Board of Directors Western Wayne Narcotics 18050 Deering Livonia, MI 48152

Dear Board Members,

Our audit of the financial statements of Western Wayne Narcotics for the year ended September 30, 2006, was made in accordance with the generally accepted auditing standards which require that we determine that existing internal controls, accounting procedures and accounting records are adequate to allow us to express an opinion on the financial statements of the Organization. The scope of our audit is not intended to be a detailed review of all systems and procedures; therefore, this report should not be considered all inclusive.

As a result of our audit, we have the following comment:

Grant Billing - The HIDTA Grant should be billed at least quarterly.

We would like to take this opportunity to thank everyone who provided assistance to us during our audit. If you have any questions regarding any of the suggestions noted above or would like assistance in their implementation, please contact us.

Sincerely,

McGuire &McDole

Certified Public Accountants

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<u>FINANCIAL STATEMENTS</u> <u>FOR THE YEAR ENDED SEPTEMBER 30, 2006</u>

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INDEPENDENT AUDITOR'S REPORT

Western Wayne Narcotics 18050 Deering Livonia, MI 48152

To the Board:

We have audited the accompanying financial statements of Western Wayne Narcotics as of and for the year ended September 30, 2006, as listed in the table of contents. These financial statements are the responsibility of Western Wayne Narcotics' management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 6, the scope of this audit does not include the Property Room.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Western Wayne Narcotics as of September 30, 2006, and the changes in financial position for the year then ended in conformity with generally accepted accounting principles in the United States of America.

The management's discussion and analysis on pages 2 through 3 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consist principally of inquires of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion in it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Western Wayne Narcotic's financial statements. The required supplementary budgetary comparison is presented for purposes of additional analysis and is not a required part of the basic financial statements. The required supplementary budgetary comparison has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

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McGuire & McDole
Certified Public Accountants

December 22, 2006

Western Wayne Narcotics

Management's Discussion and Analysis September 30, 2006

Using this Annual Report

This annual report consists of two types of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Organization as a whole and present a longer-term view of the Organization's finances. Fund financial statements tell how these services were financed in the short-term, as well as what remains for future spending.

The Organization as a Whole

The Organization's net assets increased 8.5% from a year ago – increasing from \$1,488.3 thousand to \$1,615.4 thousand. In a condensed format, the table below shows a comparison of the net assets (in thousands of dollars) as of the current date to the prior year:

	2006			2005		
Current Assets Noncurrent Assets	\$	1,419.7 360.8	\$	1,134.6 364.4		
Total Assets		1,780.5				
Accrued Liabilities Pending Forfeitures Total Liabilities	_	17.5 147.6 165.1	_	1.0 9.7 10.7		
Net Assets Invested in Capital Assets Unrestricted (Deficit)		360.8 1,254.6		364.4 1,123.9		
Total Net Assets	\$	1,615.4	\$	1,488.3		

Unrestricted net assets--the part of net assets that can be used to finance day to day operations, increased by \$130.7. This represents an increase of approximately 11.6%. The current level of unrestricted net assets for our activities stands at \$1,254.6, or about 452% of expenditures. This is within the targeted range set by the Organization Board.

The following table shows the changes of the net assets (in thousands of dollars) as of the current date to the prior year:

	2006		2005	
Revenues				
Federal Grants	\$	98.2	\$ 122.8	
Forfeitures - Federal		185.9	997.6	
Forfeitures - State		70.2	31.8	
Contributions from Local Units		3.2	3.2	
Interest		46.8	17.8	
Other			2.4	
Total Revenues		404.3	 1,175.6	
Expenses				
Public Safety		277.3	 615.9	
Total Expenses		277.3	 615.9	
Change in Net Assets	\$	127.0	\$ 559.7	

The Organization's net assets continue to remain healthy. Total revenues decreased by \$771.3, and total expenses decreased by \$338.6. As a result, net assets were increased by \$127.0.

Western Wayne Narcotics

Management's Discussion and Analysis September 30, 2006

Activities

The Organization's total revenues decreased by approximately \$771.3 thousand, primarily due a decrease in forfeitures. Federal grants also decreased.

Expenses decreased by about \$338.6 during the year. This was primarily the result of distributions to participating governments.

Budgetary Highlights

Over the course of the year, the Organization Board did not amend the budget. The Organization overall stayed below budget, resulting in total expenditures \$191.7 below budget.

Capital Asset and Debt Administration

At the end of fiscal 2006, the Organization had \$360.8 invested in capital assets, including equipment and leasehold improvements. The Organization currently has no debt .

Economic Factors and Next Year's Budgets

The Organization's budget for 2007 calls for revenues of \$440,078 and expenditures to be approximately \$448,600, with the difference being provided by fund balance.

Contacting the Organization's Management

This financial report is intended to provide a general overview of the Organization's finances and to show the Organization's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact our office.

GOVERNMENTAL FUND BALANCE SHEET - STATEMENT OF NET ASSETS SEPTEMBER 30, 2006

	General Fund Modified Accrual Basis			ljustments_	Statement of Net Assets		
Assets	•		•		•		
Cash	\$	1,111,688	\$	-	\$	1,111,688	
Investments		255,972		-		255,972	
Due from State		28,565		-		28,565	
Due From Canton Township		23,500				23,500	
		1,419,725				1,419,725	
Capital Assets:							
Equipment		-		220,747		220,747	
Leasehold Improvements		-		316,775		316,775	
Less Accumulated Depreciation				(176,760)		(176,760)	
				360,762		360,762	
Total Assets	\$	1,419,725	\$	360,762		1,780,487	
Liabilities							
Accrued Liabilities	\$	17,543	\$	-		17,543	
Pending Forfeitures	<u> </u>	147,559				147,559	
Total Liabilities		165,102				165,102	
Fund Balance							
Fund Balances - Unreserved		1,254,623		(1,254,623)			
Total Fund Equities		1,254,623		(1,254,623)			
Total Liabilities and Fund Balance	\$	1,419,725					
Net Assets							
Invested in Capital Assets				360,762		360,762	
Unrestricted				1,254,623		1,254,623	
Total Net Assets			\$	1,615,385	\$	1,615,385	

See Accompanying Notes to the Financial Statements.

STATEMENT OF GOVERNMENTAL FUND REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - STATEMENT OF ACTIVITIES FOR THE YEAR ENDED SEPTEMBER 30, 2006

	General Fund Modified Accrual Basis	Adjustments	Statement of Activities		
Revenue:					
Federal Grants	\$ 98,205	\$ -	\$ 98,205		
Forfeitures - Federal	185,871	-	185,871		
Forfeitures - State	70,213	-	70,213		
Contributions from Local Units	3,230	-	3,230		
Interest	46,846	-	46,846		
Total Revenue	404,365		404,365		
Expenditures:					
Public Safety:					
Administrative	2,121	-	2,121		
Communications	20,360	-	20,360		
Capital Outlay	15,455	(10,153)	5,302		
Depreciation	-	26,148	26,148		
Contract Services	18,333	-	18,333		
Investigative	31,958	(12,333)	19,625		
Forfeiture Expenditures	1,609	-	1,609		
Office	6,361	-	6,361		
Officer's Overtime	43,054	-	43,054		
Office Wages	38,019	-	38,019		
Payroll Taxes	2,914	-	2,914		
Training	4,886	-	4,886		
Vehicle	88,616		88,616		
Total Expenditures	273,686	3,662	277,348		
Excess of Revenue Over (Under) Expenditures	130,679	(3,662)	- 127,017		
Fund Balance / Net Assets - Beginning	1,123,944	364,424	1,488,368		
Fund Balance / Net Assets - Ending	\$ 1,254,623	\$ 360,762	\$ 1,615,385		

See Accompanying Notes to the Financial Statements.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 -	Summary of Significant Accounting Policies
NOTE 2 -	Reconciliation of Organization-wide and Fund Financial Statements
NOTE 3 -	Stewardship, Compliance and Accountability
NOTE 4 -	Deposits and Investments
NOTE 5 -	Capital Assets
NOTE 6 -	Property Room
NOTE 7 -	Interlocal Agreement
NOTE 8 -	Leases
NOTE 9 -	Other Post-employment Benefits
NOTE 10 -	Employee Retirement Plan
NOTE 11 -	Pending Litigation

NOTES TO THE FINANCIAL STATEMENTS SEPTEMBER 30, 2006

Note 1 - Summary of Significant Accounting Policies

The accounting policies of Western Wayne Narcotics conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by Western Wayne Narcotics:

A - Reporting Entity

Western Wayne Narcotics was formed in 1986 as a cooperative narcotics enforcement effort, between participating western Wayne County communities and the Michigan State Police. The accompanying financial statements present only the financial information for the Organization.

B - Organization-Wide and Fund Financial Statements

The organization-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the activities of the organization.

C - Measurement Focus, Basis of Accounting and Financial Statement Presentation

The organization-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the organization considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

D. Assets, Liabilities, and Net Assets or Equity

<u>Bank Deposits and Investments</u> -- Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Receivables and Payables -- All trade receivables are shown as net of allowance for uncollectible amounts.

<u>Inventories and Prepaid Items</u>--Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

<u>Capital Assets--</u>Capital assets, which include equipment and leasehold improvements are reported in the governmental activities column in the organization-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Interest incurred during the construction of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Equipment and leasehold improvements are depreciated using the straight-line method over the following useful lives:

Machinery and Equipment Leasehold Improvements

5 to 10 years 40 years

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) SEPTEMBER 30, 2006

Note 1 - Summary of Significant Accounting Policies (Continued)

<u>Compensated Absences (Vacation and Sick Leave)--</u> It is the organization's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. There is no liability for unpaid accumulated sick leave since the organization does not have a policy to pay any amounts when employees separate from service with the organization. All vacation pay is accrued when incurred in the organization-wide, financial statements. The organization currently has no obligations.

<u>Fund Equity</u>--In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Note 2 - Reconciliation of Organization-wide and Fund Financial Statements

Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the organization-wide statement of activities.

The governmental fund statement of revenues, expenditures, and changes in fund balances includes an adjustment between net changes in fund balances and changes in net assets as reported in the *organization-wide statement of activities*. One element of that adjustment is governmental funds report capital outlays as expenditures; in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	\$ (22,486)
Depreciation	26,148
	\$ 3,662

Note 3 - Stewardship, Compliance and Accountability

<u>Budgetary Information</u>--Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. All annual appropriations lapse at fiscal year end. The legal level of budgetary control adopted by the governing body is the department level. (i.e., The level at which expenditures may not legally exceed appropriations). Any revisions that alter the total expenditures of any activity must be approved by the Organization Board.

Amounts encumbered for purchase orders, contracts, etc., are not tracked during the year. Budget appropriations are considered to be spent once the goods are delivered or the services rendered.

Note 4 - Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the local governmental unit to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations which have an office in Michigan. The local unit is allowed to invest in bonds, securities and other direct obligations of the United States or any agency or instrumentality of the United States; United States government or federal agency obligations; repurchase agreements; bankers' acceptance of United States banks; commercial paper rated within the two highest classifications which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) SEPTEMBER 30, 2006

Note 4 - Deposits and Investments (Continued)

Western Wayne Narcotics' deposits and investment policy are in accordance with statutory authority.

At year-end, Western Wayne Narcotics' deposits and investments were reported in the basic financial statements in the following categories:

 Cash
 \$ 1,111,688

 Fair Value

 Investments in mutual funds
 \$ 255,972

The bank balance of the organization's deposits is \$1,123,262, of which \$100,000 is covered by federal depository insurance.

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Organization evaluates each financial institution and assesses the risk level of each one, those with adequate risk levels are used for deposits. The Organization has no policy for this risk.

Custodial Credit Risk of Investments

Custodial credit risk is the risk that, in the event of the failure of the counterparty, the Organization will not recover the value of its investments or collateral securities that are in the custody of an outside party. The Organization has only investments in mutual funds in the amount of \$255,972 which are uninsured, unregistered and held by counterparties for the particular securities. The Organization has no policy for this risk.

Interest Rate Risk

Interest rate risk is the risk that the value on investments will decrease as a result of a rise in interest rates. The Organization has no policy with respect to investment maturities or interest rate risk.

Credit Risk

Sate law limits investments in commercial paper to the top two ratings issued by a nationally recognized statistical rating organizations. The Organization follows the state guidelines and has no investments in this category. The Organization has no policy for this risk.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) SEPTEMBER 30, 2006

Note 5 - Capital Assets

Capital asset activity of the organization for the current year was as follows:

	Beginning Balance				Decreases		Ending Balance	
Governmental Activities		_			'			
Capital Assets Being Depreciated:								
Machinery and Equipment	\$	207,461	\$	13,286	\$	-	\$	220,747
Leasehold Improvements		307,575		9,200		-		316,775
Subtotal		515,036		22,486		-		537,522
Less Accumulated Depreciation for:								
Machinery and Equipment		125,433		18,344		-		143,777
Leasehold Improvements		25,179		7,804		-		32,983
Subtotal		150,612		26,148		-		176,760
Net Capital Assets Being Depreciated		364,424		(3,662)				360,762
Governmental Activities Capital Total Capital AssetsNet of Depreciation	\$	364,424	\$	(3,662)	\$		\$	360,762

Depreciation expense was charged to programs of the organization as follows:

Public Safety \$ 26,148

Note 6 - Property Room

The audit of Western Wayne Narcotics excludes an audit of the property room, which contains items that are held as evidence in investigations. The property room did contain cash seized and being held as evidence as of September 30, 2006. Periodically this property room is extensively inspected by the Michigan State Police.

Note 7 - Interlocal Agreement

Western Wayne Narcotics does not have an interlocal agreement written between the participating government's. It does, however, have bylaws written and signed by the participating heads of each of the respective law enforcement agencies involved in this joint enterprise.

Note 8 - Leases

The Organization had no lease obligations at September 30, 2006.

Note 9 - Other Post-employment Benefits

The Organization has no other post-employment benefit plans.

Note 10 - Employee Retirement Plan

The Organization has no retirement plan.

Note 11 - Pending Litigation

At present, there are no cases of litigation.

BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED SEPTEMBER 30, 2006

	Budgeted Original	d Amounts Final	Actual Amounts	Variance With Final Budget Positive (Negative)		
Fund Balance - Beginning	\$ 1,123,944	\$ 1,123,944	\$ 1,123,944	\$ -		
Resources (Inflows)						
Federal Grants Forfeitures - Federal Forfeitures - State Contributions from Local Units Interest Total Resources (Inflows)	125,000 - - 21,500 15,200 161,700	125,000 - - 21,500 15,200 161,700	98,205 185,871 70,213 3,230 46,846 404,365	(26,795) 185,871 70,213 (18,270) 31,646 242,665		
Amounts Available for Appropriation	1,285,644	1,285,644	1,528,309	242,665		
Charges to Appropriations (Outflows)						
Public Safety: Administrative Communications Capital Outlay Contract Services Investigative Forfeiture Expenditures Office Officer's Wages Office Wages Payroll Taxes Training Vehicle			2,121 20,360 15,455 18,333 31,958 1,609 6,361 43,054 38,019 2,914 4,886 88,616			
Total Charges to Appropriations	465,368	465,368	273,686	191,682		
Budgetary Balance - Ending	\$ 820,276	\$ 820,276	\$ 1,254,623	\$ 434,347		